



## How to Edit a Giving Schedule for Online Contributions to Gateway Community Church

- Use this link to see your Giving History:  
<https://gatewaycc.infellowship.com/onlinegiving/history>
- You will use your same user name/Password as with our previous online system (your email address) or if you ever registered for an event.
- Contribution statements will be generated as a PDF document

Log in page will look like this:

Gateway Community Church

Login

Password – forgot?

Remember Me

Sign in

Don't have an account? [Sign up!](#)

Don't have an account? **SIGN UP!** Have you registered for an event? Same user name -your email

**Log in to Give**

Gateway has enabled online giving as a convenience for those who would like to participate in what God is doing in and through Gateway. Your giving helps meet physical and spiritual needs of thousands of people who attend our two Austin campuses as well as our Internet Campus each week. You're also impacting people and communities in India and the Haiti through our global partnerships. We appreciate your joining us in our mission. Your faithful contributions help bring life and freedom to others.

Please note we have found that using Mozilla Firefox - a free download <http://www.mozilla.org/> as your web browser works best with our online registration process. If you need any assistance, please call Heidi Sjoerdsma at 512-837-2162 EXT 261.

It will bring you to your Giving History page where you can view what you have contributed and your giving schedules. You can also download a statement, schedule giving or give now.

HOME GROUPS FIND A GROUP GIVING Account Contact us Help Sign out

Gateway Community Church

Giving History Giving Schedules

Contributions for Everyone Year 2013 View

Download statement

Give Now

Schedule Giving

| Name | Giving Details | Date | Amount |
|------|----------------|------|--------|
|------|----------------|------|--------|

Click on the Giving Schedules Tab.

HOME   GROUPS   FIND A GROUP   GIVING   Account   Contact us   Help   Sign out

## Gateway Community Church

Giving History   **Giving Schedules**

| Name                          | Next Contribution | Giving Method        | Amount   | Status |
|-------------------------------|-------------------|----------------------|----------|--------|
| <u>Friday every two weeks</u> | 08 Feb 2013       | Master Card ... 6635 | \$150.00 | ✓      |
| <u>One time</u>               | 19 Oct 2011       | Master Card ... 6635 | \$10.00  | ⓘ      |

**Give Now**  
**Schedule Giving**

Once on the Giving Schedules view, you will see your schedules. To edit

them just click on the underlined schedule you want to edit.

Click on the edit button on the information you want to change; you can also pause the schedule and then come back in and resume it at any time. You can also delete it if necessary.

Gateway Community Church

Schedule name: Once every two weeks on Friday      Next contribution: 08 Feb 2013

[Back](#)      [Pause this schedule](#)      [Edit this schedule](#)

Started October 5, 2012

| Where to give                            | Amount   | Edit                 | Payment informat          | Edit |
|--|----------|----------------------|---------------------------|------|
| 1. Gateway Offerings > Gateway Offerings | \$150.00 | <a href="#">Edit</a> | Credit card: Hei          |      |
| Total: \$150.00                          |          |                      | Mastercard ending in 6635 |      |
|  |          |                      | Expires 08/2013           |      |
|  |          |                      | Address: 12500 Cortaro CV |      |
|  |          |                      | Austin, TX 78729          |      |
|  |          |                      | United States             |      |

[Delete this schedule](#)

If you click on the edit button for where to give you can change your designation or amount or add another designation.

Gateway Community Church

### Edit Where to Give

| Give to...                                  | Amount    |
|---|-----------|
| 1. Gateway Offerings      Gateway Offerings | \$ 150.00 |
| <b>Total \$150.00</b>                       |           |

[Add another](#)      [Save](#)      [Cancel](#)

## Gateway Community Church

### Edit Payment Method

I would like to give by  Personal check  Credit card

**Credit Card Information \***

First name \*  Last name \*

Credit card type \*  Credit card number \*

Expires \*

Security code [\(update this\)](#)

**Billing Address \***

Country

Street 1

Street 2

City

State  Postal code

County

If you click on Edit Payment Method you can change your payment method, address, Credit card Expiration date etc.

If you click on edit this schedule you can change how you have your schedule set up.

## Gateway Community Church

### Edit Giving Schedule

How often would you like to give?

Once

Monthly

Twice monthly — 1st & 10th

Weekly

Every two weeks

**Begins \***

Every other  as of

weekday MM / DD / YYYY

Ends

For Scheduled giving you choose how often you would like to give or when you would like to give. You can choose to give

- Once
- Monthly
- Twice monthly (1st and 16th)
- Weekly
- Every two weeks

Remember to Save after each edit.!